

**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**Southside Water and Sewer District**  
P.O. Box D, Sandpoint, Idaho 83864  
Dec 18, 2024

**Call to Order and roll call:** Chairman Jack Howard opened the meeting at the District Maintenance Shop at 2:00 pm and a roll call confirmed that Kass Larson, Brett Babcock and Gregory Keibler were also present. Doug Bopp joined remotely by phone.

**Others:** Treasurer Julia MacDonald and Operator Jason Barnhart were present.

**Approval of the Agenda:** Mr. Larson made a motion, seconded by Mr. Keibler to approve the agenda and it passed unanimously.

**Members of the Public:**

**NEW BUSINESS – ALL ITEMS ARE ACTION ITEMS**

**Excel Irrigation Sprinkler System Proposal:**

Chairman Howard, presented the proposal from Excel Irrigation to install an irrigation system to replace the hand lines at the land app site. He proposes to include this upgrade as part of the request for a USDA loan that would also include funds to convert the Linscott lease payment to long term debt. The irrigation upgrade is intended to decrease labor time at the land app site and to improve efficient use of the reclaimed water. The Board discussed the proposal and the equipment sizing and Chairman Howard will consult with 7B Engineering to make sure the equipment is right sized. Chairman Howard expressed that this proposal is an initial option for the funding request and the Board should come back with additional options for the next meeting.

**Capital Project Review / Update:**

The Geo tech inspected test holes dug by Jason at the tank site. No issues were found that would compromise the foundation of the tank. We determined ground work for the tank can be done by District staff, saving a significant amount of capital. Chairman Howard stated that the Geo tech will advise us on the appropriate type of foundation for the well facility building.

Ms. MacDonald informed the Board that the added capital project was due to a waterline leak at – 2519 / 2529 Lakeshore and Mr. Barnhart updated the Board on the specifics of the repair and improvements to the waterline.

Ms. MacDonald informed that the Farmin Lift Station project was broken into 3 projects to more clearly define the separate assets involved in the project.

**New Building Permit Review:**

Service was requested for an ADU and a garage at 33 Lakewood Ave. Mr. Bopp explained the history of the property and the placement of the water service line from the meters to the neighboring home. He suggested that the neighboring property needs to have the water line and meter relocated to their property instead of traversing across the two properties because the water line is currently located where the new garage is proposed to be located. He added that the sewer line could be an issue as well. Mr. Bopp suggested that the District should disclose that the neighbors' water line is going through where the building is proposed to go and the Chairman agreed to speak to the builder.

**OLD BUSINESS – ALL ITEMS ARE ACTION ITEMS**

**Water Hookup Fee – Meter Fee Addition:**

Ms. MacDonald explained that a prior board had already authorized staff to direct bill the new homeowners for water meter equipment that the District provided and presented the current rate schedule with the language added for clarity.

**Bahia Del Sol Subdivision:**

Chairman Howard explained that the terminology in the will serve was amended for clarity of purpose and was sent to Mr. Brown, the developer. He added that he had proposed to Mr. Brown, a 50% cost share for backup power for the Jones station and the Brisboy station and that he thought it was a fair proposal. Mr. Barnhart has done some research on sizing for the generators and Mr. Larson asked to table the issue for the next meeting to review estimates.

**CONSENT AGENDA**

Next, Mr. Larson made a motion, seconded by Mr. Babcock to approve the attached consent items and the motion was approved unanimously.

<b>Minutes</b>	<b>Paid Invoices</b>	<b>Approval of Financials</b>
<b>Treasurer’s Report</b>	<b>Maintenance Report</b>	<b>Engineers Report</b>

**Adjournment:** A motion by Mr. Larson and a second by Mr. Babcock was made to adjourn the regular meeting of the Board of Directors at 2:55 pm and the motion was carried unanimously.

Respectfully Submitted and Approved:

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Julia MacDonald  
Treasurer/Administrator

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Jack Howard  
Chairman of the Board